



## **PA-AIMH LISTSERVE**

### **Welcome!**

Below are general guidelines for the listserv. In order to foster a community in which ideas, experiences, resources and the like can be shared openly, PA-AIMH has put into effect rules and etiquette that shall be observed at all times.

Please review the following guidelines. By joining and using these e-mail lists, you agree that you have read and will follow the rules and guidelines. PA-AIMH reserves the right to terminate access to any individuals who do not abide by our guidelines.

### **Posting Messages**

To post a message on the listserv, please utilize this email address [PA-AIMH-L@lists.psu.edu](mailto:PA-AIMH-L@lists.psu.edu) which connects all current, active memberships.

### **Questions / Unsubscribe**

If you have any questions regarding this listserv please direct them to [pa-aimh@pa-aimh.org](mailto:pa-aimh@pa-aimh.org)

To Unsubscribe, please send an email to [PA-AIMH-L-unsubscribe-request@lists.psu.edu](mailto:PA-AIMH-L-unsubscribe-request@lists.psu.edu) and within the week, you shall be removed from the list.

### **Rules / Etiquette**

Do not violate HIPPA by posting confidential or identifying information on this listserv

Do not collect names or e-mail addresses, also known as "harvesting", to be used for contacting any list subscriber outside of the list server.

Always post using your actual name. Include your affiliation, location and email address.

We want to foster a spirit of cooperation, not contention. Therefore, please only post information that is helpful in nature. Allow others to have their say as you have yours.

Please recognize that suggestions provided by others are just that: suggestions. Help for a certain child or family without actually knowing that child/family is not possible.



Only send a message to the entire list when it contains information that everyone can benefit from. Send messages such as "thanks for the information" or "me, too" to individuals--not to the entire list.

When offering a resource please provide accurate and current information as well as contact information for this resource.

## **LEGAL**

This listserv is a public service of PA-AIMH however, we are not responsible for the opinions posted on this listserv and we disclaim all warranties for information posted by individuals who are members of this listserv.

Listsers members can provide citations for articles, but not full articles without the permission of the author or publisher. This is a complicated area of the law and this listserv will only allow citations unless the article is posted by the author.

Because of PA-AIMH's 501 (c) status, discussions that provide commercial support for the sender or another organization are not permitted. These are discussions that are begun for the purpose of advancing the business of the individual or business. Job listings, position openings or discussion of professional products that the individual does not have a financial interest are acceptable for posting and discussion.

The PA-AIMH listserv cannot be used for endorsing or asking for votes for any candidate for federal, state or local political office. This can jeopardize the tax exempt status of PA-AIMH.

**Thank you for your partnership and  
honoring the etiquette and rules listed above...**

**Please note that any posting that does not adhere to the above guidelines  
that PA-AIMH becomes aware of will be removed from the listserv.**